

IT WAS BACK IN 1995 WHEN A GROUP OF ALCOHOLICS GOT TOGETHER IN ROCKLAND COUNTY, NEW YORK. THEIR PURPOSE WAS TO FORM THE NACIENT STRUCTURE OF WHAT WAS THE BEGINNINGS OF WHAT IS NOW FORMALLY KNOWN AS, ACCORDING TO OUR BYLAWS, **THE ROCKLAND COUNTY GENERAL SERVICE COMMITTEE OF ALCOHOLICS ANONYMOUS**, OR MORE SIMPLY, THE *RCGSCAA* OR JUST SIMPLY THE *RCGSC*.

IT IS WITH GREAT PLEASURE THAT WE THE DESCENDANTS OF THEIR EFFORTS HAVE COME TO THIS JUMPING OFF POINT. THE PROCESS BEGAN EIGHTEEN MONTHS PRIOR AND THE FINAL PRODUCT WAS PRESENTED IN JANUARY OF 2022 FOR DISCUSSION AND FINAL EDITS. IT WAS ON APRIL 20,2022 AT THE DISTRICT 1000 MEETING THAT THESE BYLAWS WERE ADOPTED BY UNANIMOUS CONSENT AFTER MUCH PRIOR DISCUSSION. DUE DILIGENCE WAS THE HALLMARK OF THE ENTIRE YEAR AND A HALF LONG WRITING PROCESS.

WHAT YOU WILL FIND IN THIS SIMPLE PAMPHLET IS THE CODIFIED DUTIES AND RESPONSIBILITES OF THOSE WHO CHOOSE TO SERVE "THE NEXT SICK AND SUFFERING ALCOHOLIC" BY THEIR ACTIONS AND HAVE BEEN ELECTED AS TRUSTED SERVANTS, ACCORDING TO TRADITION TWO. IT DEFINES WHO WE ARE AND WHAT WE DO, FROM THE DCMC TO THE GSRs OF THE VARIOUS GROUPS. IT DEFINES THE GEOGRAPHIC AREA THAT COMPRISES THE CURRENT DISTRICT AND IT BRINGS ROCKLAND COUNTY INTO LINE WITH THE ESTABLISHED CONSTITUENT STRUCTURE OF SENY AREA 49, OF WHICH WE ARE A PART AND THE FELLOWSHIP OF A.A. AS A WHOLE. IT IS HOPED THAT THIS CURRENT EFFORT WILL BE OF GREAT USE TO THOSE WHO FOLLOW US. AS THOSE WHO CAME BEFORE STROVE TO BE THE BEST, THEY WERE CAPABLE OF BEING, SO IT IS THE HOPE OF THE CURRENT BODY THAT WE TOO WILL CONTIUE TO IMPROVE UPON WHAT THEY HAVE DONE AND MAKE ROCKLAND COUNTY A PROUD PART OF THE ORGANIC STRUCTURE OF ALCOHOLICS ANONYMOUS AS A WHOLE.

WE ARE FOREVER IN DEBTED TO OUR PREDECESSORS WHO WITH THEIR HARD WORK AND DEDICATION LAID THE GROUND WORK THAT WE WERE ABLE TO BUILD UPON TO ACHIEVE THIS CURRENT SET OF BYLAWS. IT IS THE HOPE OF THIS CURRENT BODY THAT WE HAVE DONE RIGHT BY THOSE WHO PRECEDED US AND FOR THOSE WHO WILL COME AFTER US IN OUR EFFORTS TO ALWAYS HELP THE NEXT SICK AND SUFFERING ALCOHOLIC AS TRADITION FIVE REMINDS US.

THESE BYLAWS THAT FOLLOW WERE FORMALLY ADOPTED AND ACCEPTED BY THE MEMBERS OF THE RCGSC- DISTRICT 1000-SENY AREA 49 ON THIS DATE:

APRIL 20, 2022

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Article I.-NAME OF ORGANIZATION

The name of the body shall be Rockland County General Service Committee of Alcoholics Anonymous, hereafter abbreviated RCGSC.

Article II.-PURPOSE OF THE ORGANIZATION

The purpose of the organization is to serve the needs of the AA groups in the geographic area of Rockland County, New York and to serve as a constituent part of the AA area commonly known as South Eastern New York-AREA 49, a.k.a. SENY. SENY Area 49 is a constituent part of the greater AA structure of the United States and Canada.

Article III.- GEOGRAPHIC/ AREA DEFINITION

The Geographic area served shall be all of that certain portion of land that is an area bounded on all sides by the geographic borders of Rockland County, New York, USA. The County of Rockland shall be deemed a district unto itself as a whole unit, according to the SENY county structure guide lines, until and as such time as the need arises for Rockland County to be split into smaller districts. The district shall carry the assigned number, which in this case is 1000. As smaller sections are divided into new districts their number will be in the 1000 series, i.e.; North Rockland- District 1001, East Rockland- District 1002, etc. as districts are added. The district shall be Chaired by the duly elected DCMC, whose election will be by those current GSRs that represent the various AA groups of Rockland County.

Article IV.- COMMITTEE MEMBERSHIP

Section 1. Committee Composition / Membership

The RCGSC shall consist of the following members and their duties shall be commensurate with their position as described in this section. Said duties to be amended as is necessary from time to time by a 2/3 majority vote. Experience suggests that all members of the committee should have the recommended minimum number of years of continuous sobriety that each position calls for.

The RCGSC shall consists of:

- All Duly elected Officers
- All Standing Committee Chairs
- Intergroup Liaison
- Hispanic Liaison
- All GSR's
- And Future DCM's

Section 2. Officers and Description of Duties

The officers of the RCGSC shall consist of those members duly elected by a 2/3 majority vote of the district committee members, including all the representative GSRs. All the officers shall serve a two (2) year term concurrently with the sitting SENY Delegate, at the end of which time the body will go thru its usual rotational process of electing new individuals, according to the Spiritual Principles of Tradition Two and the SENY Handbook.

The RCGSC Officers shall consist of the following:

DCMC, ADCMC, Treasurer, Recording/Corresponding Secretary, TCO and all current Standing Committee Chairs.

THE DISTRICT COMMITTEE MEMEBR CHAIR (DCMC)

Historical Perspective:

The district committee member chair (DCMC) is an essential link between the groups GSRs and the area delegate to the General Service Conference. As leader of the district committee, made up of all GSRs in the district, the DCMC is exposed to the group conscience of that district. As a member of the area committee, they

are able to pass on the district's thinking to the delegate and the Area committee.

FINANCIAL SUPPORT: Current experience indicates that many districts provide financial support for their DCMC to attend service functions. Invariably, this pays off in increased activity, interest, and group participation.

Qualifications:

- 1) The DCMC has usually served as a GSR and is elected by other GSRs to take responsibility for district activities by a two-thirds vote of approval. The DCMC may either come from the current district committee or stand for election as a member of Alcoholics Anonymous.
- 2) Experience suggests that the DCMC should have enough sobriety (generally four or five years of continuous sobriety), to be eligible for election as Delegate
- 3) They should be thoroughly versed in the Traditions and Concepts and be familiar with their usage.
- 4) It is recommended that any person seeking to stand for election to this position should have a Service Sponsor.
- 5) They also need to have the time and energy to serve the district well.

- 1)The DCMC's job is primarily that of two-way communicator. They ferry information from the district to the area and bring back information of importance to the district. They should have good communications skills
- 2) Regularly attends all district meetings and area assemblies.
- 3)Receives reports from the groups through GSRs and through frequent personal contacts with groups in the district.
- 4) The DCMC shall convene a meeting of all RCGSC Officers a few days prior to the full district meeting for an Executive Board meeting, at which time all items for the Committee Agenda will be discussed and fleshed out.
- 5)Holds regular monthly meetings of all GSRs in the district.
- 6)Helps the Conference Delegate cover the District area, which would be impossible for the Delegate to do on a group-by-group basis.
- 7)Assists the Delegate in obtaining group information in time to meet the deadline for AA directories.

- 8)Keeps GSRs informed about Conference activities; this includes setting up opportunities to discuss the Delegate's Conference report, and making the Conference report available to all, and by inviting the Delegate to regular District meetings as such time permits.
- 9)Makes sure that GSRs are acquainted with *The A.A. Service Manual and The Twelve Concepts for World Service*, the GSO bulletin Box 4-5-9, workbooks and guidelines from GSO, and any other service material.
- 10)Helps GSRs make interesting reports to groups, and encourages them to bring new AA members to service events.
- 11)Keeps groups informed about Conference-approved books and pamphlets. Helps organize and facilitate workshops and/or sharing sessions on service activities.
- 12)Regularly keeps in touch with the alternate DCMC and the Delegate; sending them the district minutes, and exchanges them with other districts as the need arises.
- 13) Makes a regular practice of talking to groups (new and old) on the responsibilities of general service work. Referring to the SENY By-Laws and those of this body when necessary.
- 14)At the end of their rotation they should be available for questions and assistance to the New incoming trusted Servant in order to facilitate the smooth transfer of leadership

THE ALTERNATE DISTRICT COMMITTEE MEMBER CHAIR (ADCMC)

Historical Perspective:

The alternate is a backup for the DCMC If the DCMC resigns or is unable to serve for any reason, the alternate steps in. Usually, the alternate is elected at the same time as the DCMC, by the same procedure as noted above. The ADCMC should be encouraged to assist, participate, and share in the DCMC's responsibilities at District and Area meetings.

Qualifications:

Experience suggests that the ADCMC should have the required sobriety to fulfill the DCMC position should the need arise (generally four or five years), to be eligible for election as Delegate. The ADCMC should have served as a GSR or had similar General Service experience to be familiar with the body's operation. They

are elected by other GSRs to take responsibility for District activities by a twothirds vote of approval. This is usually done at the same time as the election of the DCMC. They also need to have the time and energy to serve the district well.

Duties to include:

- 1) Sobriety requirement is the same as the DCMC.
- 2) Chairs the body in the absence of the DCMC
- 3) Helps to prepare the agenda for the district meeting
- 4) Attends district meetings as well as Executive Board meetings.
- 5) Presents a brief monthly report to the body explaining any pertinent details of interest and activities they have participated in on behalf of the body
- 6) Backs up the DCMC in all the duties and is fully aware of all their activities.
- 7) Attends all SENY Assemblies and Committee Meetings
- 8) Serves on any SENY Ad Hoc Committees, if asked
- 9) Is (often), a co-signatory to the bank account(s)
- 10) At the end of their rotation they should be available for questions and assistance to the New incoming trusted Servant in order to facilitate the smooth transfer of leadership.

RCGSC TREASURER

- 1) Experience suggests that the sobriety requirement is 3-5 yrs. continuous sobriety.
- 2) Co-ordinates with the DCMC to create an operating budget for the body
- 3) Serves as the point person for financial matters.
- 4) Co-ordinates the pick up from the post box of any and all mail
- 5) Performs monthly reconciliation of the RCGSC bank account(s).
- 6) Responsible for financial bookkeeping. This requires maintaining a general ledger containing accurate and complete journal entries and balancing the accounts. All income and expenses shall be recorded in detail and a proper accounting made for each transaction.
- 7) Present monthly financial reports to the District Committee and should as well provide detailed reports to the RCGSC officers and a summary report to the general body. At a minimum, the summary report should show the opening balance, income, expenses, and closing balance.
- 8) Pays out and records all expenses that the body incurs, keeping the necessary

receipts and back-up to justify said expenses.

9) At the end of their rotation they should be available for questions and assistance to the new incoming trusted Servant in order to facilitate the smooth transfer of duties.

CORRESPONDENCE / RECORDING SECRETARY

- 1) Experience suggests that the sobriety requirement is 2 or more years of continuous sobriety.
- 2) Records the discussion of the body and translates that into the minutes, thus acting as a historian of the district's business.
- 3) Types up and distributes the district agenda as" set" by the DCMC and the ADCMC to all those in the district who require it for the proper functioning of district meetings.
- 4) Types up and distributes the "For your Eye Only" draft minutes for emendations prior to the next meeting of the body in order to facilitate their expedited passage. Reading into the current minutes all the changes received, so that all in attendance know what has been emended to the minutes under discussion.
- 5) Making sure that the approved corrected minutes are "scrubbed " for anonymity and monetary items before seeing to it that they are published to the Web by the District Web Administrator.
- 6) Is responsible for the minutes of any E-board meetings and distribution to relative parties for emendation before entering them into the record. Here again reading any corrections into the minutes of the current E-Board minutes.
- 7) Make a working list of group/ meeting Secretaries in order to keep them informed of district business
- 8) Is responsible for all Correspondence of the district, including being the Secretarial Respondent on the part of the district to any inquiries and to generate any and all such letters and memorandum as may be necessary for the operation of the district.
- 9) Sends to all New GSRs a welcome letter on behalf of the body, including any pertinent duties as may be required of them

- 10) Make sure that all pertinent Information from their rotation is properly recorded and passed on to their successor and where used, posted to the Internet files for the district.
- 11) At the end of their rotation they should be available for questions and assistance to the New incoming trusted Servant in order to facilitate the smooth transfer of duties.

TECHNICAL COMMUNICATION OFFICER(TCO)

Historical Perspective:

The Technology & Communications Officer ("TCO"), formally known as the Registrar, will primarily assist RCGSC and the groups of the county to implement technology to carry A.A.'s message of recovery. The TCO also is responsible for the duties of a Registrar, making sure that the Groups, GSRs, & Alternate GSRs have updated information in SENY's database.

- 1)Experience suggests that the sobriety requirement is 2 or more years of continuous sobriety, some working knowledge of current technology.
- 2) Attend the SENY Technology Committee's monthly meetings
- 3) Be the technical facilitator for RCGSC's monthly virtual meeting including running polls for voting as needed; scheduling meetings for ad hoc and annual events, i.e.; the Alcothon ,Spiritual Breakfast, etc. via the internet as needed.
- 4) Keep SENY's Air-Table database up-to-date with Groups, GSRs and Alternate GSRs.
- 5)Assist the Web Administrator of the common website we currently share with Rockland County Intergroup(RCI) by posting General Service notices and information.
- 6) Assist Groups and GSRs with implementing technology as requested.
- 7) works with the incoming TCO to facilitate a smooth transfer of information
- 8) post all pertinent details and /or projects to the Internet files in order maintain a historical record of context for those who are incoming to the position.

LITERATURE CHAIR

Duties to include:

- 1)The Chair is elected to a two -year term. Experience suggests that the recommended sobriety requirement is 3 years of continuous sobriety.
- 2)They should become familiar with the pamphlet MG-09, which is *AA Guidelines* on Literature Committees.
- 3) Chair attends RCGSC meetings and Area Literature committee meetings as well and makes monthly reports.
- 3)Encourage the groups to have a Literature liaison that can be contacted.
- 4) Provides ordering information and forms to groups, Intergroup and county / district committees.
- 5)Orders Literature for District Groups, Service Committees, and Individuals only from A.A. sources: AA.org Literature Catalogue.
- 6)Keeps track of orders and accounts for monies collected and passes it along to the District Treasurer, and coordinates with the treasurer for the payment of Literature invoices.
- 7) Consolidates group orders to be placed to achieve a volume discount and free shipping. At their discretion and at the request of the ordering group, orders less than the minimum can be placed, these orders will however be subject to any handling charges imposed by the GSO.
- 8) Should strive to become familiar with the general contents of all conferenceapproved literature, in order to provide information to inquiries.
- 9) Should make county representatives aware of the free service materials that are available to them through AAWS.
- 10) Be available for questions and help for a reasonable amount of time at the end of their rotation to transition the next new trusted servant into the position.

GRAPEVINE/LA VINA CHAIR

- 1) The Chair is elected to a Two-year term. Experience suggests that the recommended sobriety for this position is 2 years of continuous sobriety.
- 2) Helps set up the county/district Grapevine/La Viña committee and works to promote the work of Grapevine/ La Viña to the local groups, soliciting members for the committee
- 3) Coordinates Grapevine/La Viña exhibits and Sells Grapevine/La Viña literature

- 4) Attends Share-A-Day, Spiritual Breakfasts, other District events, and any other events, where the interests of the district need this representation and when asked, i.e.; Group Anniversaries with the Grapevine/La Viña exhibit
- 5) Should Coordinate their activities with the Grapevine/La Viña office, located in NYC at the GSO office. Sharing communications and requests from that office of possible interest to the membership.
- 6) Should prepare a modest budget for submission to the Treasurer of possible expenses to be incurred
- 7) Maintain and keeps record of the inventory (stock, purchases and sales, etc.); passing all money and expense records to the area treasurer and keeps the DCMC informed on "New "inventory changes, i.e.; New books and items issued that might be of use to the district as a whole
- 8) Cooperate with the Area and local service committees as the Grapevine/La Viña Representative for the District
- 9) Early in the next rotation, work with the newly appointed Grapevine/ La Viña Chair to pass along a basic knowledge of the job.

ACCESSIBILITIES CHAIR

- 1)The chair is elected to serve a Two-year term. Experience *suggests* that 4 to 5 years of continuous sobriety, a knowledge of the Traditions and reliability are the qualifications needed to serve as ACCESS Chair.
- 2)The chair should become familiar with the AAWS pamphlet MG-16, which is *Guidelines on Accessibility for All Alcoholics*, the Accessibilities Workbook and any related pamphlets that pertain to Accessibilities.
- 3) Register with the Area and with GSO in NYC as the Accessibilities Chair
- 4)Chair will attend RCGSC meetings as well as SENY-Area 49 Accessibilities Committee meetings and report back on the activities of both.
- 5)The Chair should visit the groups in the county when possible and try and solicit group members for the committee, as well as promote the issue of Accessibilities to said groups.
- 6)Brings to and sets up the district display of Accessibilities material to all Service functions in the district
- 7)Help to facilitate, create and develop projects that advance the goals of Accessibilities, including workshops.

- 8)Holds regular meetings with the Accessibilities Committee members and takes the minutes.
- 9)Should prepare a budget and present it to the treasurer that will help facilitate the financial needs of the committee in doing its work.
- 10)Communicates and cooperates with H&I, PI, Corrections and any other county committees on a regular basis about the available materials on Accessibilities that may be of help to those committees, as well as AA Accessibility as a whole.
- 11)Conduct Wheelchair and Handicap access to meeting locations, including the ADA requirement for bathrooms and add it to the meeting lists maintained by RCI.
- 12)Compile and maintain a list of sighted members who would be willing to help transport those with visual impairments to meetings and share it with the appropriate groups though their GSRs.
- 14)At the end of their rotation they should be available for a reasonable amount of time to answer questions and to help facilitate the smooth transfer of this Chair to the new Trusted Servant.

COOPERATION WITH THE PROFESSIONAL COMMUNITIES (CPC)

- 1)The chair is elected to serve a Two -Year term in conjunction with the other officers in the same rotation.
- 2)Experience *suggests* that 4 to 5 years of continuous sobriety, a knowledge of the Traditions and reliability are the qualifications needed to serve as CPC Chair.
- 3)Become familiar with pamphlet MG- 11, which is the AA Guidelines on Cooperation with the Professional community, the CPC workbook and CPC Kit.
- 4) Register as a CPC Chair with SENY- Area 49 and the GSO in NYC.
- 5) Chair attends SENY- Area 49 CPC Committee meetings.
- 6) Chair attends RCGSC meetings and reports on the activities of the committee .
- 7) Is knowledgeable of the AA Guidelines for Cooperation with the Professional Community, the CPC Workbook and AA Literature as it relates to CPC available at www.aa.org
- 8)Sets up CPC AA General Service Materials for display at service events
- 9)Coordinates CPC Workshops at the county /district level
- 10)Holds regular CPC committee meetings and prepares the minutes from these Meetings

- 11) Meets quarterly with any appropriate chairs, whose direct relation to the committee has bearing. They should Communicate and cooperate with H&I, PI, Corrections, Accessibilities and other Committees in the county/District to share experience.
- 12)Purchases and provides to all the committee members the appropriate necessary Manuals and CPC workbooks.
- 13) The Chair and committee should strive to reach out to the local professional agencies and individuals and make contact with information and pamphlets about the nature of Alcoholism and the function of A.A.
- 14) The Chair should maintain an email account consistent with the current, AARockland.org structure
- 15) The chair should make use of and share the direct resources of AAWS, i.e.; the pamphlets that are pertinent to the profession, videos and PowerPoint presentations prepared by the GSO with those they contact.
- 16) Whenever possible they should visit with the local groups in the district to explain, inspire and seek help for their committee from the groups they visit.
- 17) They should at the end of their rotation be available for a reasonable amount of time to help answer questions and to transition the new trusted servant into the position.

ARCHIVES CHAIR

- 1)The chair is elected to serve a two- year term. Experience suggests that 2 to 3 years of continuous sobriety are necessary, a knowledge of the Traditions and reliability are the qualifications needed to serve as Archives Chair. It is a good idea to become familiar with the pamphlet MG-17, which is the AA Guideline for Archives as well as getting an Archives workbook for yourself and the members of your committee.
- 2) Register as an Archives Chair with SENY- Area 49 and the GSO in NYC
- 3) Chair attends RCGSC meetings and reports on activities, as well as attending SENY-Area 49 Archives Committee meetings
- 4) Solicits information from the groups and from AA members items of significant historic interest and when possible forwards copies of them to the GSO in NYC 5) Stores the Pockland County Archives in a dry, secure place, avoiding
- 5)Stores the Rockland County Archives in a dry, secure place, avoiding extreme temperatures and transports them to events
- 6) Available to attend service events and group anniversaries to display archives

- 7) Catalogs new archives being donated by groups
- 8) At the rotational end of their term works with the new incoming Chair to facilitate the smooth transfer of the Archives as well as being available for a reasonable amount of time to answer any questions that come up

INTERGROUP LIAISON (I.L.)

Duties to include:

- 1) This position is elected to stand for 2yrs. along with the current officer slate. The sobriety requirement is a minimum of Two years continuous sobriety.
- 2) Attends all Intergroup meetings and reports back to the body any and all pertinent information of interest to the RCGSC about what is happening at "the boots on the ground level of AA" in Rockland County.
- 3) They can and should bring issues from the RCGSC to Intergroup. They act as a go between the two bodies to see that the 12th step work of AA is being carried out in a coordinated and seamless fashion
- 4) At the rotational end of their term works with the new incoming Chair to facilitate the smooth transfer of the Archives as well as being available for a reasonable amount of time to answer any questions that come up.

HISPANIC LIAISON

- 1)This position is elected to serve as a Two-year commitment along with the current officer slate. The suggested requirement is 2 or more years of continuous sobriety.
- 2) The position requires a Bi-lingual speaker, fluent in Spanish and English.
- 3) They will attend the Spanish speaking meetings in the district and the Area, when they are able to do so.
- 4) They should attend the Assemblies of the Hispanic Districts of the Area as well as the Regular Area assemblies and report back to the DCMC and the RCGSC about the activities of these Hispanic AA groups.
- 5) At the Area level they should be in contact with the Alternate Delegate, whose partial job description is to act as a liaison to this AA community, so as to stay current and on top of all issues that affect both the district and the Area in regard to this community.

6) At the rotational end of their term works with the new incoming liaison to facilitate the smooth transfer for the new trusted servant as well as being available for a reasonable amount of time to answer any questions that come up.

PUBLIC INFORMATION (PI)

Duties to include:

- 1) The suggested requirement for this position is 2 years or more of continuous sobriety.
- 2) Familiarity with the AA pamphlet MG-7, which is the AA Guideline for Public Information and the workbook and Kit from the GSO in NYC.
- 3)Attend all RCGSC meetings and SENY- Area 49 PI meetings and report back to the RCGSC on all related activities.
- 4) Work with the various other district committees to facilitate the AA message being clearly disseminated.
- 5) Register with both SENY- Area 49 and the GSO in NYC
- 6) Visit with the groups in the district in order to solicit members for the committee and to instill an interest in this vital AA work.
- 7) Establish a plan with the PI committee on how to advance the AA Message in the county at large ,i.e.; maintain a List of Speakers for out speaks on AA and help to train them, visit schools and community service centers, etc. in order to further the good work of AA in the community
- 8)Become familiar with the most current AA literature as it pertains to the general public.
- 9) At the end of their rotation works with the new incoming Chair to facilitate the smooth transfer of the position as well as being available for a reasonable amount of time to answer any questions that may come up.

SPONSORSHIP CHAIR

- 1) The suggested sobriety requirement for this position is at minimum 5 yrs. of continuous sobriety.
- 2)The Chair should have an extensive knowledge of the Traditions and Concepts. The Chair acts to guide in the many service aspects of the AA structure with the

committee. They should be very familiar with "The AA Service Manual and Twelve Concepts."

- 3)Chair should solicit members from both the RCGSC and the county groups, who have served in several service capacities and formulate a guide to help those new to service better understand the nature of Service Structure and all its attendant requirements.
- 4)Maintains a list of those individuals who would be interested in the role of Service Sponsorship
- 5)They promote the benefit of service to all.
- 6)The chair will attend all RCGSC District meetings as well as SENY AREA 49 Sponsorship meetings and report back to the district committee on its activities.
- 7)The Chair as well as the members of the committee should be familiar with the History of AA, its structure and service positions.
- 8) At the end of their rotation works with the new incoming Chair to facilitate the smooth transfer of the position as well as being available for a reasonable amount of time to answer any questions that may come up.

Article V.-TERM of OFFICE- Officers and GSR's

The term of office for all GSR committee members shall be two years, unless their respective representative groups choose to reelect said committee member for another term.

Without exception there shall be no limits set by the officers and or other committee members as to the right of any group to extend beyond the initial two-year term, any current member GSRs of the committee.

All RCGSC members should serve concurrently with the elected Delegate for the Area for a period of two years and as such shall be elected on the same schedule as said Delegate, that being every even numbered year according to the SENY-AREA 49 By-Laws. Such elected members shall commence service with the aforementioned Delegate, whose term begins on the January 1st, following their election at the September Service Assembly of the previously odd numbered year, according to the SENY- AREA By-Laws. This ensures that the Panel is seated simultaneously for a two-year period with the newly elected Delegate before the next rotation.

Article VI.-VOTING RIGHTS

All officers of the RCGSC, Committee Chairs and GSRs shall have full voting rights according to the one person one vote rule. In no circumstance may any person of the committee have more than one vote on any issue.

In matters of voting issues, the DCMC shall remain neutral with no right of privilege to vote on local issues. They shall, however, cast a vote in the event of a tie. That vote shall be the vote that breaks the tie and awards the victory to the majority, in simple matters. The DCMC will, however, have voting rights at the Area level, with all rights of decision to act for the district.

This neutrality clause shall apply to the ADCMC as well, except in the case where they are also the Alternate General Service Representative(AGSR) of a group. If their principle is not present during a vote ,then they may act in a voting capacity for the group they represent.

Article VII.- GENERAL SERVICE REPRESENTATIVES

The General Service Representatives are to be elected by their AA groups to serve for a term of two years, unless their group deems otherwise. The GSR's duties are as outlined in the current "The AA Service Manual-dated 2021-2023 edition"-Chapter 1-The Group and Its General Service Representative. They are to serve as a link between the group and AA as a whole. The GSR represents their groups' conscience, reporting the groups' wishes to the district committee in order for the committee to better achieve a group conscience for its actions. They elect the Officers of the district committee and any Standing Chairs by a substantial 2/3 majority vote, according to the three legacy procedures outlined in the "The AA Service Manual."

Article VIII. - STANDING COMMITTEES

The Rockland County General Service Committee of AA shall have as many Standing Committees as it deems fit for the proper representation of the member body in alignment with the SENY Standing Committee Chair Structure. It shall also have the right to declare that a chair may stand vacant, without removing it

from the structure of the Committee as a whole. The Committee may at its choosing reactivate any chair that has been dormant for any length of time, as such needs arise and such persons present themselves to stand for the position. The Standing Committee Chairs for the RCGSC are:

PI-Public Information

CPC-Cooperation with the Professional Community

Literature

Grapevine/ la Viña

Archives

Accessibilities

Sponsorship

Intergroup Liaison

Hispanic Liaison { N.B. We are currently carrying this position as an Ad Hoc, until it is necessary for it to be given Standing Chair Status.}

The duties of the above committees shall be deemed to be as described under the section heading Article IV- Section 2. **Officers and Description of Duties.**

Article IX.-AD HOC COMMITTEES

The Rockland County General Service Committee of AA (RCGSC) shall at its discretion form and dissolve various Ad Hoc Committees whose sole purpose is to perform one task, i.e.; Spiritual Breakfast, Alcathon. The formation of said Ad Hoc Committees does not deem that their existence shall be a permanent part of the Rockland County General Service Committee structure until and unless it is deemed necessary by the RCGSC as a whole. To elevate said Ad Hoc to a permanent Standing Committee Status a vote by all members of the district committee will need to take place and a 2/3 majority vote of the committee will deem that said Ad Hoc has been elevated to Standing Chair Status. The exception here being at the time of this writing is the Hispanic Liaison { N.B.-See above note}

Article X.- MEETING SCHEDULE and USUAL BUSINESS

The RCGSC shall meet once monthly. Should the need arise the DCMC may call a special meeting of the whole RCGSC to deal with a particular matter,

especially those dealing with financial obligations of the committee. At such meetings, all county business will be transacted by discussion and voting procedures as set forth in *The AA Service Manual and /or The SENY- AREA 49 Handbook*.

At the district meetings, according to the previously set agenda, reports will be given by the DCMC, ADCMC, Treasurer, TCO and all Standing Chairs present and any other matters considered which will affect the district's interests and activities. The Recording Secretary will have presented the old minutes from the previous meeting for corrections and approval. The remainder of any business to proceed as usual, according to the published agenda.

Article XI.-QUORUM

A quorum for the RCGSC meeting shall consist of the following:

- 1)The meeting Chair can only be the currently elected DCMC or the ADCMC
- 2) At least one other elected officer shall be present, and a temporary Recording Secretary may be appointed as necessary to fill in for the permanent Secretary
- 3) At least half of the group representatives, the GSRs and any all-future DCM's, must be present to establish a quorum for the District meeting. Due to the changing nature of the RCGSC GSR attendance, the figure used to calculate a quorum shall be established by the use of a rolling average of previous quarter's GSR attendance.
- 4) It will be the Secretary's job to establish if such a quorum for the meeting has been established.
- 5)A quorum is necessary to conduct all the current business of the district and to make any and all financial expenditures of the committee. Failure to establish and *maintain* a quorum will negate the official status of the meeting. At such time as a lack of quorum becomes a fact for that meeting, moving from that point on the meeting will be instead an informal discussion of what may be done when the committee meets officially again.

Article XII.-DISSOLUTION

If for any reason, the organization shall cease to function, all monies, records, and other property held in its name shall become the property of its successor organization, or if none such exists, it shall become the property of the General Service Office of Alcoholics Anonymous, currently residing at:

A.A. World Services, Inc. 475 Riverside Drive at West 120th St. - 11th Floor New York, NY 10115 (212) 870-3400

Article XIII.- AMENDMENTS TO THE BY-LAWS

From time to time as it is deemed necessary by the members of the RCGSC, these By-Laws may be amended by a 2/3 majority vote for approval of the presented changes. As always, according to Concept Five, "The Right of Appeal", the minority will have had time to restate their case before such a significant vote takes place.

Article XIV.- ADOPTION

Upon the adoption of these current bylaws, signed and dated as such, all previous Bylaws or their attempt to write them shall be treated as a historical footnote. Furthermore, any power or force they may have had in the past is null and void. Moving forward from the signatory date of adoption these "**NEW** "Bylaws as currently written shall act as the guiding force of the organization, until and as such time as they are amended in the future .

Adoption Date: 4/20/2022

Prepared by: Chairperson for the By-Laws Committee RCGSC Secretary District 1000 SENY-Area 49